



Temporary Activity Permits Warranty

A *Temporary Activity Permit- Warranty* permit is required to conduct warranty activity on the airport. There is a Temporary Activity Permit Fee of \$50.00.

If company's insurance has previously been submitted and appears on the airport's webpage at [City of Scottsdale - Airport/Airpark Businesses \(scottsdaleaz.gov\)](http://City of Scottsdale - Airport/Airpark Businesses (scottsdaleaz.gov)) as active, the Temporary Activity Permit may be submitted directly to airportops@scottsdaleaz.gov.

This checklist outlines the supporting documentation needed to review and approve a Temporary Activity Permit for Warranty Work.

Checklist for Technical Specialty – Maintenance Work (Warranty)

	Provide a Temporary Activity Permit – Warranty Work
	Provide certificate of insurance(s), if a current certificate is not on file. The certificate should name the City of Scottsdale as additional insured for \$2 mil. general aggregate liability, \$1 mil per each occurrence and, if applicable, \$2 mil auto liability. The certificate holder is: The City of Scottsdale, Scottsdale Airport, 15000 N. Airport Drive, Scottsdale, AZ 85260. If applies, include automotive liability. See Airport Minimum Operating Standards Insurance Requirements.
	Warranty Authorization from OEM
	Approval from property owner /hangar operator (email accepted) that the work may take place on their leasehold/property.
	Mark your vehicle(s) with company name while performing work and airside.