



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING**

**Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive
Scottsdale, Arizona
Wednesday, February 22, 2023**

MINUTES

PRESENT: Charles McDermott, Chair (telephonic)
Peter Mier, Vice Chair
Larry Bernosky
Ken Casey (telephonic)
Michael Goode
David Reid
John Spalj

STAFF: Gary Mascaro, Aviation Director
Carmen Williams, Aviation Finance & Administration Manager
Sarah Ferrara, Aviation Planning & Outreach Coordinator
Chris Read, Assistant Aviation Director-Operations

CALL TO ORDER

The meeting was called to order at 5:00 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

AVIATION DIRECTOR'S REPORT

Gary Mascaro, Aviation Director, provided an update to challenges with Airport delays. As a result of the hard work by different sections of the FAA, delays have been reduced significantly during the event season.

1. Regular Meeting: October 26, 2022

COMMISSIONER REID MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF JANUARY 18, 2023 AS PRESENTED. COMMISSIONER BERNOSKY SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES. COMMISSIONER SPALJ ABSTAINED.

PUBLIC COMMENT

There were no public comments.

REGULAR AGENDA ITEMS 1-7

1. Discussion and possible action to approve the Five-Year Airport Capital Improvement Program for Fiscal Years 23/24 through Fiscal Years 27/28.

Carmen Williams, Aviation Finance & Administration Manager, provided an overview of the Airport's capital planning process. The main source of information and guidance is the Airport Master Plan, as it serves to forecast future needs and provides a blueprint for the 20-year planning period. Other factors include goals of the Mayor and City Council, guidance from the Airport Advisory Commission and staff. Airport staff meets with FAA and ADOT staff for a review of the five-year project look ahead, with a focus on grant-eligible projects. Following this is the City's CIP process, which includes projects that are non-grant eligible. All requested projects are submitted to the City's database. Grand-funded programs are typically funded by the State and/or the FAA. Federally funded projects typically cover 9.106 percent of project costs. The State's share and the Airport's share are both 4.47 percent. For state funded grant projects, the State will cover 90 percent and the Airport is responsible for 10 percent. The Bipartisan Infrastructure Law (BIL) fund is new this year. This separate fund was provided to the FAA as authorized to fund projects at the 9.106/4.47/4.47 cost share ratio. A review of proposed capital projects requested over the next five years was reviewed. All project requests are grant-eligible, with the exception of pavement preservation. All projects have been submitted to the FAA and the State.

In response to a question from Commissioner Spalj, there was a previous evaluation to consider larger aircraft. It was determined that this would not be possible, as it would be unsafe and significantly reduce capacity. The Airport limits aircraft operation to 200,000 pounds with up to 100 foot wingspan.

Ms. Williams provided an overview and answered questions regarding the projects identified for Fiscal Year 23/24:

- Kilo Ramp rehabilitation
- Update to Airport Drainage Master Plan

- LED fixture replacement for ramp lighting
- Rehab of newly constructed runway
- Update to Airport Master Plan
- Reconstruction of Gate 1 Taxiway and Taxiway Alpha Bypass
- Design and construction of two new Taxiway Bravo exits

Fiscal Year 24/25:

- Add exit Taxiway to B9
- Rehab of Taxiways A11 and A12
- Reconstruction of South Area Apron adjacent to Atlantic Aviation

Fiscal Year 25/26:

- Upgrade electric security gates
- Rehab full-length Taxiway Bravo and connector taxiways
- Apron reconstruction south end

Fiscal Year 26/27:

- Rehab of Taxiway Alpha and connectors

Fiscal Year 27/28:

- Vehicle parking structure

In response to a question from Commissioner Bernosky, Ms. Williams stated that money left over from the budget year will be returned to the Aviation Fund.

In response to a question from Commissioner Casey, Chris Read, Assistant Aviation Director - Operations provided an overview of the evaluation and timeline process for runway rehab.

COMMISSIONER BERNOSKY MADE A MOTION TO APPROVE THE FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 24/24 THROUGH FISCAL YEARS 27/28. COMMISSIONER SPALJ SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, REID AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

2. Discussion and input regarding Monthly Financial Report for December

Ms. Williams stated that the approved budget for revenues through December totaled \$3.78 million, with actuals at \$4.48 million. For expenses, the budget was \$1.49 million, with actuals at \$1.42 million. Revenues are slightly higher than last year by \$48,000. Expenses were lower by \$68,000. As of December 31, 2022, the Aviation Fund Cash Balance was \$7.8 million. FBO fuel sales accounted for 78.2 percent of all fuel sales. AVGAS was 2.5 percent and Airpark operators totaled 19.4 percent. Total gallons pumped was 1.5 million, down 13.8 percent over last December. Totals year-to-date are up 11.9 percent.

3. Discussion and input regarding Monthly Operations Report

Chris Read, Assistant Aviation Director - Operations, provided the based aircraft total for the current month at 401, compared with 461 last year. Operations are down 1.7 percent for the month. IFR totals are down 11.1 percent. There were four alerts for the month. Enforcement actions were busier than typical. Revenue for U.S. Customs was \$127,775, total uses 223 and U.S. visit flights totaled 32. Revenue for the Fiscal Year to date is \$645,200 compared with \$567,300 last year. Total uses for the month were 223, compared with 224 last year. Fiscal Year to date uses are 1,141 compared with 927 last year. There were 24 PPRs for the month.

4. Discussion and input regarding Public Outreach Programs and Planning Projects

Sarah Ferrara, Aviation Planning & Outreach Coordinator, reported that three voluntary curfew letters were issued in January. Seven property development projects were listed within the Airport Influence Area. For Super Bowl, staff launched an outreach plan, including social media, listserv newsletters, website updates, press release and media interviews. Airport staff exhibited at the 2023 NBAA Schedulers & Dispatchers conference January 24 through January 26, 2023. Work continues to finalize an emergency drill video. Staff is also working on a video to recap Super Bowl weekend at the Airport. An article written by Gary Mascaro on the transformation of business aviation hubs to meet current needs will appear in the Jet Aviation Monocle coffee table book. Ms. Ferrara played a brief overview video on airport activities related to the Super Bowl.

5. Discussion and input on a recap of Waste Management Phoenix Open/Super Bowl activities

Mr. Mascaro provided an overview of the pre-event planning process as well as the various activities and operations encompassed in the lead up to and during the Super Bowl event. In response to a question from Commissioner Bernosky, Mr. Mascaro confirmed that the FAA was fully staffed for the Sunday/Monday push. Scottsdale was the busiest airport, even surpassing Sky Harbor. There were 911 aircraft parked overnight between Thursday and Monday, 780 of which were transient or visiting corporate jets. The big push was Sunday to Monday with 490 corporate jets, mostly departures, in less than 24 hours. Despite the enormous volume, there were zero delays. For event week, Atlantic Aviation pumped 182,000 gallons of jet fuel. Monday was a record day, with over 55,000 gallons pumped. They saw over 335 departures over this time, with 105 departing on Monday alone. Signature Aviation pumped 140,000 gallons from February 9th to the 13th with a total of 350 operations and average daily operations totaling 65. There were over 200 tow movements after the game on Sunday and Monday. Jet Aviation pumped a total of 201,000 gallons of fuel during the event periods, including a new daily record for February 10th of 38,000. There were 338 departures over the course of the week, with 84 on Monday alone.

Vice Chair Mier asked whether feedback has been received from the NFL or Cardinal leadership. Mr. Mascaro confirmed speaking to Mr. Goodwell on Monday, who was very pleased with the Airport staff and operations for the event.

6. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items

Mr. Mascaro stated that the Parque project, site of the old CrackerJax operation, will eventually come before the Commission, as it involves a zoning change that may affect the Airport.

7. Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

The next meeting is scheduled for March 15th.

PUBLIC COMMENT

There were no public comments.

FUTURE AGENDA ITEMS

Commissioner Spalj noted that arrivals into Scottsdale on IFR days are terrible and suggested the possibility of a task force or at least further conversation. Mr. Mascaro stated that this can be added as a future agenda item.

COMMISSIONER GOODE MADE A MOTION TO ADD DISCUSSION OF IFR ARRIVALS TO A FUTURE AGENDA. COMMISSIONER CASEY SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, REID AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

ADJOURNMENT

, The meeting adjourned at 6:10 p.m.

SUBMITTED BY:

eScribers, LLC